

# Pearson S Comprehensive Medical Assisting

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this third edition is the most comprehensive and dynamic learning package on the market for medical assisting it boasts the most skills and procedures covered and includes key areas either not found or lightly touched on in other books such as history of medicine professional procedures coverage of osha and clia and transcription all abhes and caahep competencies are covered the new edition maps to the latest caahep standards and guidelines for medical assisting educational programs and the abhes program requirements and curriculum comprehensive medical assisting administrative and clinical competencies provides more opportunity for critical thinking through case studies critical thinking questions scenarios and features tying to both of delmar's medical assisting dvd series the book also emphasizes softer skills such as professionalism and practical skills including how to comply with hipaa regulations and deal with privacy issues on the job delmar is a part of cengage learning

medical assistants connect with people every hour of every day they are the first line of medical care for many patients to assist the physician with examining and treating

patients medical assistants must have a thorough knowledge of the structure and systems of the human body as well as a thorough knowledge of the procedures the physician performs and the procedures the medical assistant performs at the same time medical assistants must make every patient in a physician s office feel secure they must comfort they must listen they must explain they must demonstrate medical assistants help every patient feel like the only patient

this book is intended as an introduction to medical assisting courses having a balanced understanding of legal and ethical concepts and applying them to a multitude of real life clinical and administrative situations is essential to any health professional this text provides this balance by helping health professionals understand both the intention as well as the realities of the law all the while preparing them for the major ethical considerations and dilemmas they may encounter written in a straightforward manner aimed at health professionals in a variety of settings this book introduces the reader to many topics affecting health care today such as the legal system patient physician relationship professional liability and malpractice prevention confidentiality physician s public duties medical records and bioethical issues through this introduction healthcare professionals will better understand the ethical obligations to the patient the employer and themselves the law and how it is applied expanded end of chapter workbook exercises a reinforcement of key concepts legal cases pertaining to patient confidentiality managed care and death and dying integrated throughout the book appendices as a great reference tool for both the student and the professional a thorough compilation of codes of ethics a listing of health care regulatory agencies and useful medical websites additional cases are available in the appendix that can be used to expand the discussion and as a reference tool for additional clarification med tips provide quick information about the law and ethics this historical context increases student understanding of how to apply the law today and the brief scenarios and hints are an ideal resource for class discussions

the complete medical assistant aligned with the latest caheep and abhes competencies is your source to transform engaged students into successful medical assistants

pearson s comprehensive medical assisting 2e is a comprehensive textbook including administrative clinical and anatomy and physiology which helps students learn the

right skills for becoming the best and most effective medical assistant through a step by step competency based approach that covers virtually all facets of the medical assisting profession it makes the connection between skills and the whole profession it also focuses on people and the medical assistants role in this people helping people profession pearson s hallmark perfect balance between skills professionalism and caring for patients means success for the medical assisting student using pcma2e book jacket

for courses in medical assisting pearson s comprehensive medical assisting third edition provides students with the right procedural people and professional skills needed to succeed in the medical assisting profession teaching and learning experience offers a step by step competency based approach that covers virtually all facets of the medical assisting profession procedural skills speaks directly to the medical assisting student presenting all the procedures and tasks that are relevant to the medical assistant role people skills covers people and communication skills that are essential to being a successful medical assistant professional skills instills concepts and critical thinking skills needed to succeed as a medical assistant professional

for courses in medical assisting help students develop the procedural people and professional skills they need to succeed in the medical assisting profession pearson s comprehensive medical assisting fourth edition offers a step by step competency based approach that covers virtually all facets of the medical assisting profession filled with 227 procedures 32 of which are new and a variety of workplace scenarios and critical thinking exercises the book helps students gain the procedural people and professional skills that are fundamental to being an effective medical assistant the fourth edition was reconceived around the latest standards and guidelines published by caahep the commission on accreditation of allied health education programs and abhes accrediting bureau of health education schools in this groundbreaking approach the text s learning objectives were rewritten to directly conform to the standards and all content was reorganized to flow from these objectives mapping documents demonstrate where standards for both of the accrediting bodies are met to ensure a comprehensive cohesive teaching and learning experience the fourth edition s ancillaries also underwent a comprehensive update and in the case of the student workbook a

significant revision the detailed in depth follow along study guide feature found at the beginning of each workbook chapter directly reflects the correlating textbook chapter providing important reinforcement of the information the workbook also features brand new activities that directly relate to caahep standards particularly caahep s affective competencies the instructor s resource manual details how each chapter s content conforms to the the specific curriculum standards of accrediting bodies as well as the content required in various certification exam outlines an updated test bank powerpoint lecture slides and set of lesson plans round out the new edition s supplement package also available with mylab medical assisting mylab tm medical assisting is an online homework tutorial and assessment program designed to work with this text to engage students and improve results within its structured environment students pursue an adaptive test of their knowledge practice what they ve learned and prepare for their certification exam content includes comprehensive homework questions critical thinking quizzes professionalism scenarios and sample certification exams this edition features an update of key procedural videos as well as the inclusion of new video based decision making cases dynamic study modules and interactive procedural checklists note you are purchasing a standalone product mylab does not come packaged with this content students if interested in purchasing this title with mylab ask your instructor for the correct package isbn and course id instructors contact your pearson representative for more information if you would like to purchase both the physical text and mylab search for 0134699807 9780134699806 pearson s comprehensive medical assisting plus mylab medical assisting with pearson etext access card package package consists of 0134420209 9780134420202 pearson s comprehensive medical assisting 0134442881 9780134442884 mylab medical assisting with pearson etext access card for pearson s comprehensive medical assisting

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specifically designed to apply concepts and develop critical thinking this workbook will help strengthen your knowledge and skills as you prepare to enter the medical assisting profession competency assessment checklists for each procedure track all of the administrative clinical and general competencies designated by abhes and caahep

covering the latest topics and trends offering the best competency based procedures and providing the most innovative technology it is easy to see why delmar s comprehensive medical assisting administrative and clinical competencies is the most dynamic learning package for medical assisting in this edition learn the most current information and procedures necessary to succeed in the medical office use the accompanying interactive software programs to translate this knowledge to simulated real world environments and apply critical thinking skills through electronic health records ehr software important notice media content referenced within the product description or the product text may not be available in the ebook version

this helpful study guide includes key learning objectives for each chapter outlines of important sections a variety of self test questions and sets of problems similar to those in the textbook

this new medical assisting learning system provides comprehensive coverage of administrative and clinical procedures and skills the full color text integrates the competencies identified in the new aama role delineation study throughout using a simulation approach to enhance learning by using characters from the medical assisting videos throughout the case studies and examples in the textbook workbook and student disk two study guide software disks packaged with the text provide a comprehensive review of administrative clinical and general content areas step by step detailed procedures and an innovative open text design clearly illustrate standard and advanced

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